

MEMORANDUM OF ASSOCIATION
OF
CENTRE FOR MULTI DISCIPLINARY DEVELOPMENT RESEARCH
(CMDR)

The Institution shall be called “Centre for Multi Disciplinary Development Research”, hereinafter called ‘CMDR’ or the Centre. (Registered under the Karnataka Society’s Registration Act of 1960)

The Office of the Centre shall be located at Dharwad.

Present Address :
Centre for Multi Disciplinary Development Research
Plot No.82, Dr.B R Ambedkar Nagar,
Near Yalakki Shettar Colony,
Dharwad – 580 004.
Karnataka State, India

III. Objectives :

CMDR has set for itself the following objectives:

- i. To undertake and promote social science research with a focus on multidisciplinary approach and contribute to the analysis of development process.
- ii. To undertake research on the socio-economic problems and cultural themes pertaining to the Indian society and the developing societies in general and Karnataka in particular.
- iii. To arrange for permanent and continuous investigation of socio economic problems and attempt to recast the various accepted theoretical frames into a new mould of relevance to the socio-economic characteristics of the society.
- iv. To carry out social science research sponsored / funded or requested by governments, organizations of employers, workers, international agencies, or other bodies or persons interested in promoting studies of socio-economic issues.
- v. To undertake action research on issues of socio-economic relevance.
- vi. To build up a research and reference Library in social sciences and related disciplines.
- vii. To undertake publications of research studies and to bring out professional journal of suitable periodicity.
- viii. To conduct refresher courses, research methodology courses, training / other capacity building programmes and research Seminars on Social Sciences.
- ix. To undertake and publish studies on cultural themes with a multidisciplinary approach.

IV. NAMES, ADDRESSES AND QUALIFICATIONS OF THE FOUNDER MEMBERS OF CENTRE FOR MULTI-DISCIPLINARY DEVELOPMENT RESEARCH (CMDR)

AT THE TIME OF ITS REGISTRATION AS A SOCIETY (Their present Status in the organizational structure is indicated in the statement below):

The names of the Founder Members of the Governing Council of Centre for the Multi-disciplinary Development Research (CMDR) to whom by its rules and regulations of the Centre for Multi-disciplinary Development Research the management of its affairs was entrusted at the time of its Registration on 14th October 1980 under the (Karnataka) Societies Registration Act 1960 with Registration Number 107/1980-81, are as below :

List of Founder Members of CMDR (at the time of Society's Registration)

Sl. No	Name	Status
1	Vidyaratna Shri R.S.Panchamukhi <i>M.A.</i> President, Karnataka Historical Research Society, Dharwad	President General Body, CMDR (Since deceased)
2	Prof.D.T.Lakdawala, <i>M.A. Ph.D. LLB</i> Former Director, Dept. of Economics, Bombay University, Bombay	Chairman, Governing Council, CMDR (Since deceased)
3.	Prof.M.S.Gore, <i>M.A. Ph.D.</i> Director, Tata Institute of Social Sciences, Bombay.	Member (Since resigned)
4.	Prof.B.M.Udgaonkar <i>M.Sc. Ph.D.</i> Professor, Tata Institute of Fundamental Research, Bombay.	Member (Since resigned)
5	Sri D.P.Karmarkar <i>M.A. LLB</i> Hon.Director, Economic Research Institute, Dharwad.	Member (Since deceased)
6	Prof.V.R.Panchamukhi <i>M.A. Ph.D.</i> Professor, Institute of Economic Growth, New Delhi.	Member
7	Shri Ashok Kulkarni <i>M.A.</i> Director, Rural Family Planning and MCH Programme, Family Planning Association, Dharwad.	Member (Since resigned)
8	Shri A.R.Panchamukhi <i>B.E. M.A.</i> Director Pavaman Research and Publication Centre, Dharwad.	Member (Since resigned)
9	Prof.P.R.Panchamukhi <i>M.A. Ph.D.</i> Professor Bombay University, Bombay.	Member Secretary, Hon. Director CMDR

RULES AND REGULATIONS

NAME OF THE ORGANIZATION : Centre for Multi-disciplinary Development Research' (CMDR)

Present Address : Centre for Multi Disciplinary Development Research
Plot No.82, Dr.B R Ambedkar Nagar,
Near Yalakki Shettar Colony
Dharwad – 580 004.
Karnataka State, India

3. ORGANIZATIONAL SETUP

3.1. GENERAL

- i Centre for Multi-disciplinary Development Research society shall have a General Body and a Governing Council. The General Body, which is the supreme body of the Society of CMDR, is concerned with the matters relating to the functioning of a registered society such as passing of audited statement of accounts, annual report, etc, and any other matter referred to by the Governing Council. The Governing Council is concerned with the day to day functioning of CMDR and its governance.
- ii Those who are members of the General Body shall also be the members of the Governing Council.
- iii Director, Centre for Multi-disciplinary Development Research shall be an Ex-Officio member of the General Body over and above the total number of members of the General Body, but without voting rights.
- iv The total number of members for the General Body shall not be more than FIFTEEN members.
- v The members of the General Body shall also be the members of Governing Council.
- vi. The General Body shall have Founder members and co-opted members.
- vii The new members for the General Body shall be co-opted by the existing General Body.
- viii As and when the tenure of co-opted members comes to an end, the General Body shall resolve to co-opt the new members in its meeting.
- ix Office bearers of Centre for Multi-disciplinary Development Research are Chairman, Centre for Multi-disciplinary Development Research and the Member Secretary, Centre for Multi-disciplinary Development Research.

- x The Founder Members are members for life for both the General Body and Governing Council unless they have resigned from Centre for Multi-disciplinary Development Research.
- xi The tenure of the members of the General Body shall be for five years, which is extendable for another term of five years by the General Body except in the case of founder members who are members for life.
- xii Director, Centre for Multi-disciplinary Development Research shall be the Ex-officio Member Secretary of the General Body.
- xiii The Director, Centre for Multi-disciplinary Development Research shall be the Ex-officio Member Secretary of the Governing Council. She / He shall be termed as Member Secretary, Centre for Multi-disciplinary Development Research.

3.2. APPOINTMENT OF THE DIRECTOR :

Director shall be appointed by the Chairman, Governing Council after the recommendations of a Search Committee are approved by the Governing Council. The procedure relating to the Search Committee is laid down below :

- i. The Governing Council shall constitute a Search Committee.
- ii. The Search Committee shall consist of three eminent and senior social scientists of reputed research record and wide contacts with social science research institutions, universities and other organizations of importance. The Governing Council shall constitute a Search Committee consisting of one member to be nominated from the General Body and two to be nominated from the Governing Council. One of these three members shall be preferably from out of the Founder Members.
- iii. The senior most from out of the Search Committee so constituted shall be its Chairman.
- iv. The Search Committee shall adopt its own method of search of qualified research scholars for consideration as Director, Centre for Multi-disciplinary Development Research.
- v. The Search Committee shall prepare a panel of three names of qualified social scientists who are considered by it as eligible to be the Director of Centre for Multi-disciplinary Development Research. This panel of the names shall be forwarded by the Search Committee to the Chairman, Centre for Multi-disciplinary Development Research. The Governing Council shall resolve to invite any one of the persons from the panel as the Director, Centre for Multi-disciplinary Development Research and take a decision about the terms of appointment. Thereupon the Chairman, Governing Council shall extend the invitation to that person stating the Governing Council approved terms of appointment.

- vi. The term of the Director shall be for a period of five years with a maximum age limit of 65 or Superannuation, whichever is earlier. Possibility for a second term can be considered at the discretion of the Governing Council.

3.3. GENERAL BODY

- i The total number of members of the General Body shall not be more than FIFTEEN members.
- ii General Body shall consist of founder members and co-opted members.
- iii The General Body shall have Chairman elected by the members of the General Body in a meeting of General Body. Chairman, General Body CMDR shall also be the Chairman of the Governing Council of Centre for Multi-disciplinary Development Research.
The details about the Governing Council are mentioned under clause 3.5
- iv The tenure of the Chairman shall be for a period of five years, which is extendable for another term of five years.
- v Those who are interested in Social Science research, have concern about the developmental challenges of Karnataka, and are sympathetic for the development of the Centre for Multi-disciplinary Development Research are eligible to be the members of the General Body.
- vi The tenure of those co-opted members who have not attended three consecutive meetings of the General Body without the due permission granted by the General Body shall be terminated by a resolution in the General Body.
- vii In case a vacancy of membership arises within the General Body on account of resignation, death or any other reason, then a new member shall be co-opted whose tenure shall be for a period of five years from the date of his / her cooption.

3.4 MEETING PROCEDURES OF GENERAL BODY

- i The General Body shall meet annually to consider and approve the Annual Report, Audited Statements of Accounts, Appointment of Auditors and other matters referred to it by the Governing Council or as per the provisions of the Karnataka Societies Registration Act, 1960.
- ii The Chairman, Centre for Multi-disciplinary Development Research shall preside over the meetings of the General Body. In the absence of the Chairman, a person elected by the General Body from out of those present in the meeting shall preside over the meeting.
- iii The notice for the meeting of the General Body shall be sent to the members at least 21 days in advance from the date of the meeting.

- iv 1/3rd (one third) of the total members of the General Body shall form a quorum for all the meetings of General Body.
- v All decisions shall be taken by a majority of those who are present in the meeting. In this context, the views expressed through correspondence by the members unable to attend the meeting should also be considered. Decisions can also be taken through circular resolution/s. In all such cases also decisions are taken by majority.
- vi All the decisions taken by the General Body are final.

3.5 GOVERNING COUNCIL

- i There shall be a Governing Council for Centre for Multi-disciplinary Development Research.
- ii. Those who are members of the General Body shall also be the members of the Governing Council.
- iii. Following shall be the other- ex-officio members of the Governing Council;
 - a) Member Secretary, Indian Council of Social Science Research (ICSSR) or her/his representative,
 - b) A member nominated by Indian Council of Social Science Research (ICSSR) as ICSSR Nominee
 - c) Principal Secretary, Higher Education, Government of Karnataka or her/his nominee,
 - d) Principal Secretary, Planning Department, Government of Karnataka or her/his nominee,
 - e) Principal Secretary, Finance Department or her/his nominee.

The nominated representatives of the above mentioned Principal Secretaries [iii.c, iii.d and iii.e] shall not be below the rank of a Deputy Secretary.

- f) There shall be one faculty representative in the Governing Council by nomination by the Director, Centre for Multi-disciplinary Development Research. The tenure of nomination shall be for one year. The faculty representative's nomination shall be by rotation in accordance with seniority of service as a permanent faculty member in Centre for Multi-disciplinary Development Research.
- g) All members inclusive of Ex-officio members shall have voting rights.

- iv. The Chairman of the General Body shall also be the Chairman, Governing Council of Centre for Multi-disciplinary Development Research. She / He shall be termed as Chairman of Centre for Multi-disciplinary Development Research.

3.6. MEETING PROCEDURES OF GOVERNING COUNCIL

- i The Governing Council shall meet at least twice a year (or more often, if required) i.e., during 1st April of the year to 31st March of the following year to discuss and decide about the academic, financial and administrative matters.
- ii The Chairman, Centre for Multi-disciplinary Development Research shall preside over the meetings of the Governing Council. In the absence of the Chairman, a person elected by the Governing Council from out of those present in the meeting shall preside over the meeting.
- iii The notice for the meetings of the Governing Council shall be sent to the members at least 21 days in advance from the date of the meeting.
- iv 1/3rd (one third) of the total members of the Governing Council shall form a quorum for all the meetings of Governing Council .
- v All decisions shall be taken by a majority of those who are present in the meeting. In this context, the views expressed through correspondence by the members unable to attend the meeting should also be considered. Decisions can also be taken through circular resolution/s. In all such cases also decisions are taken by majority.
- vi All the decisions taken by the Governing Council except those referred to the General Body are final

4. ROLE AND RESPONSIBILITY OF THE Director, Centre for Multi-disciplinary Development Research

- i. Director, Centre for Multi-disciplinary Development Research shall be the chief academic and administrative head of the Centre and shall be in charge of all day-to-day academic and administrative matters for furtherance of the objectives of Centre for Multi-disciplinary Development Research under the direction of Governing Council and General Body
- ii. Director Centre for Multi-disciplinary Development Research shall preside over all academic body/bodies that may be created for organizing the work of the Centre.
- iii. The Director may constitute different advisory Committees as and when required with the approval of Chairman, Governing Council.
- iv. The Director shall be assisted by the Registrar/Assistant Registrar (Administration) / Assistant Registrar (Accounts) in respect of the execution of the Research / Academic activities / administration and accounts.

- v. Director shall nominate an official from the Centre to be the person in-charge of implementation of the Right to Information Act. As and when required such an official shall furnish all information sought by individuals and institutions, in consultation with the Director.

5. REGISTRAR

The Registrar shall be appointed by the Governing Council. The Governing Council shall form a Committee of three members from among its own members. Director, Centre for Multi-disciplinary Development Research, shall be one of the members of this Committee. If for any reason the post of Director is vacant another member of the Governing Council shall be a member of this three member Committee. This Committee shall prepare a panel of suitable names for the position of Registrar. The Governing Council shall select the most deserving name from this panel and extend the invitation to the selected individual.

6. OTHER APPOINTMENTS

6.1 All faculty appointments (regular / on tenure) excluding that of the Director, Centre for Multi-disciplinary Development Research shall be made by the Governing Council on the recommendation of the Selection Committee consisting of the following:

- (i) Chairman, Governing Council : To chair the Selection Committee
- (ii) Subject Experts : 3 (Quorum = 2)
: Senior most Professor in the Centre - 1
(if available, from the discipline area of specialization relevant to the position for which the recruitment is being made).
- (iii) Nominee of Governing Council : 1
- (iv) Member Secretary, CMDR

6.2 The Director is authorized to make temporary / ad-hoc contractual appointments on a consolidated salary for a period not exceeding eleven months for academic and research positions, supporting and secretarial or administrative staff on recommendations of an ad-hoc Selection Committee to be constituted by the Director as approved by Chairman, Centre for Multi-disciplinary Development Research. These ad-hoc appointments need to be approved by the Chairman, Centre for Multi-disciplinary Development Research. Such appointments shall be for the purposes of carrying out research projects in Centre for Multi-disciplinary Development Research. Any extension of appointment beyond eleven months shall be made only with the approval of the Governing Council. In all cases of reappointment of the same person suitable legal opinion should be sought.

- 6.3 All academic appointments to the approved / sanctioned posts other than project based appointments shall be largely in accordance with the rules and regulations of University Grants Commission (UGC).
- 6.4 Terms of appointments for faculty positions shall be largely in accordance with the University Grants Commission norms and for all technical and non-academic posts, they shall be largely in accordance with the Karnataka Government norms (which need to be accepted by the Governing Council of CMDR) or norms as accepted by the Governing Council of Centre for Multi-disciplinary Development Research if and when necessary.
- 6.5 For below Registrar cadre appointments, Director is authorized to issue the appointment order.
- 6.6 In the case of the positions of Registrar and faculty positions Chairman CMDR shall issue the appointment order.
7. All employees – academic and non-academic shall be governed by the Service Rules as approved by the Governing Council and as revised by it from time to time.

8. STATUTORY COMMITTEES

The Governing Council shall constitute the following statutory Committees. All these Committees are in the nature of Advisory Committees and their resolutions are recommendatory in nature.

A. The Finance Committee (FC)

The Finance Committee shall consist of:

- i) Chairman, CMDR who shall be the Chairman of Finance Committee,
- ii) A representative of the Indian Council of Social Science Research,
- iii) A Representative from the Department of Finance, Government of Karnataka or her / his nominee,
- iv) Director, Centre for Multi-disciplinary Development Research as Member Secretary,
- v. Two members of the Governing Council as invited by the Chairman, Governing Council as and when necessary.

Note : As and when funding institutions may require a nominee from their institution to be on the Finance Committee of Centre for Multi-disciplinary Development Research, such persons shall be inducted to the Finance Committee by the Chairman, Centre for Multi-disciplinary Development Research.

The Finance Committee shall meet at least three times a year. The Finance Committee shall consider the issues of resource mobilization and its management in the interest of realization of

objectives of the Centre. The Committee shall frame and review from time to time the principles and procedures of financial management in consonance with the procedures of the State and the Union Government / Indian Council of Social Science Research. The Annual Budget and audited statement of Accounts shall be considered and approved by the Finance Committee and the same shall be placed before the Governing Council and then before General Body for its consideration.

B. Academic and Research Programmes Committee (ARPC):

Academic and Research Programmes Committee shall consist of

- i) The Director - Chairperson,
- ii) All the faculty members of Centre for Multi-disciplinary Development Research.
- iii) One representative from the Governing Council, CMDR
- iv) The Professor Emeritus /Honorary Professors / Visiting Professors of Centre for Multi-disciplinary Development Research shall be permanent special invitees,
- v) Three distinguished Professionals from the field of Economics, Sociology, Political Science, Anthropology and any other disciplines considered relevant for the research activities of the Centre by the Chairman, Centre for Multi-disciplinary Development Research, from different universities / institutions/ or retired scholars from different parts of the country for a period of two years.

The Director may invite under the approval of Chairman, CMDR subject experts as and when required.

- vi) In addition, the Chairman, Centre for Multi-disciplinary Development Research may nominate any other scholar or scholars as members.
- vii) One of the faculty members shall be the convener as nominated by the Chairman, ARPC.

The Academic and Research Programmes Committee shall review and monitor all research and academic activities of Centre for Multi-disciplinary Development Research, and report to the Governing Council.

Academic and Research Programmes Committee shall meet at least twice a year, preferably prior to the meeting of the Governing Council.

C. OTHER COMMITTEES

As and when required, Chairman Centre for Multi-disciplinary Development Research shall constitute any other Committee/s for the purpose of managing specific activities of the Centre .

- D. Grievance Redressal Cell :** The Centre shall have a grievance redressal machinery – a cell as constituted by the Governing Council for addressing individual or collective grievances of faculty or staff members of CMDR.
- E. Right to Information Official:** The Director shall nominate any official of Centre for Multi-disciplinary Development Research as the Right To Information (RTI) Officer-in-Charge who shall function under the guidance of the Director, CMDR
9. With the appointment of the Director, it is understood that s/he is the authorized nominee to represent the Centre to transact and operate the Bank Accounts for approved purposes. Director is also authorized to represent in all legal matters. With regard to legal matters, the Director may authorize under the approval of the Chairman, CMDR a member of the faculty or administrative staff to act as a representative on a case to case basis.

10. FINANCE

All the property and funds of the Centre for Multi-disciplinary Development Research shall belong to the Centre for Multi-disciplinary Development Research in Corporate character and no individual member shall have any proprietary rights over the same or spend any amount on his/her own responsibility.

- i. **Investment Clause:** The funds of the Trust / Society shall be invested in the modes specified under the provision of section 13(1) (d) read with Sec.11(5) of the I.T Act, 1961 as amended from time to time.
- ii. **Accounts Clause :** There shall be maintained all accounts of the Trust / Society regularly. The accounts shall be duly audited by a Chartered Accountant. Every year the accounts shall be closed by 31st day of March.
- iii. **Amendment Clause :** No amendment to the Trust Deed / Memorandum of Association / Bye – Laws / Rules & Regulations shall be made which may prove to be repugnant to the provisions of Sec.2(15), 11, 12 and 13 and 80G of the I.T Act, 1961 as amended from time to time. Further no amendment shall be carried out without the prior approval of the Commissioner of Income Tax.
- iv. **Dissolution Clause :** In the event of dissolution or winding up of the Trust / Society, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the Trustees/ Members of the Managing Committee / Governing Council but the same shall be transferred to another Charitable Trust / Society whose objects are similar to those of this Trust / Society and which enjoys recognition u/s. 80G of the IT act, 1961 as amended from time to time (for similar objectives see 22 of KSR act 1960).

- v. **Clause No. 5** : The Benefits of the Trust / Society shall be open to all irrespective of Caste, Creed or Religion.
- vi. **Clause No 6** : The funds and the income of the Trust / Society shall be solely utilized for the achievement of its objects and no portion of it shall be utilized for payment to the Trustees / Members by way of profit, interest, dividends etc.
- 11.** The Director shall incur expenses as per the approved annual budget. Where expenses have to be incurred outside the approved budget (e.g., against the receipt of time bound grants, project funds, etc. received between two meetings of Finance Committee / Governing Council) the Director shall act as per the norms of the project budget and guidelines of the funding agency, under the approval from the Chairman, Centre for Multi-disciplinary Development Research and have the matter ratified with Finance Committee and the Governing Council in their next meeting as the case may be.

12. AMALGAMATION

The procedure shall be followed in case of Amalgamation as per Sec.21 of KSR Act 1960.

- 13.** The Rules and Regulations of the Centre for Multi-disciplinary Development Research shall not be altered except by a majority of 2/3rd of the members present at a meeting of the Special General Body.
- 14.** The General Body may frame Bye-Laws and Rules and Regulations for Centre for Multi-disciplinary Development Research subject to the conditions laid down under the Clauses at 10.3 and 13