

**Centre for Multi-disciplinary Development Research (CMDR)**  
**Dr. B.R. Ambedkar Nagar, Yalakki Shettar Colony, Dharwad-580004**  
Tel : 0836-2460453 Web : [www.cmdr.ac.in](http://www.cmdr.ac.in)

**TENDER DOCUMENT FOR**  
**SUPPLY OF DESKTOP COMPUTERS,PRINTERS,LAPTOP,**  
**AIR CONDITION (AC) AND EPABX SYTEM**  
**TO**  
**Centre for Multi-disciplinary Development Research (CMDR)**

**Dated: 16-03-2020**

**TENDER CALL NOTICE**

Sealed Tenders are invited from interested suppliers who are authorized dealers having valid TIN for supply and installation of following items. Tender completed in all respect **shall be submitted to the Director, Centre for Multi-disciplinary Development Research (CMDR), Dr. B.R. Ambedkar Nagar, Yalakki Shettar Colony, Dharwad-580004 on or before 24<sup>th</sup> March, 2020 by 6.00 pm.** The authority reserves the right to modify / cancel the Tender at any point of time. For specification and other details please visit our website [www.cmdr.ac.in](http://www.cmdr.ac.in)

1	All in one Computers	20 Nos
2	Laptop	05 Nos
3	A3 size Network Printers	01 No
4	A4 size Network and Duplex Printers	08 Nos
5	Air Conditioner	04 Nos
6	EPABX Communication System	1 Set

**Address for communication**

**Centre for Multi-disciplinary Development Research (CMDR)**  
**Dr. B.R. Ambedkar Nagar, Yalakki Shettar Colony, Dharwad-580004**  
Tel : 0836-2460453 Web : [www.cmdr.ac.in](http://www.cmdr.ac.in)

## TENDER NOTIFICATION

### SECTION-I

For **SUPPLY OF DESKTOP COMPUTERS, Laptop ,PRINTERS, AIR CONDITIONER (AC) and EPABX SYSTEM TO**

**Centre for Multi-disciplinary Development Research (CMDR)**

Centre for Multi-disciplinary Development Research (CMDR) Dharwad hereby invites Tenders under Manual tender in two cover system - Technical Proposal and Financial Proposal, from the Authorised Dealers for the supply and installation of DESKTOP COMPUTERS, LAPTOP, PRINTERS, AIR CONDITIONER (AC) and EPABX SYSTEM along with necessary documents at Centre for Multi-disciplinary Development Research (CMDR), Dr. B.R. Ambedkar Nagar, Dharwad

<b>Tender Reference No and Date</b>			
<b>S. No</b>	<b>Particulars (Item)</b>	<b>Quantity</b>	<b>EMD Amount (In Rs)</b>
1	All in one Computers	20	40000=00
2	Laptop	05	10000=00
3	A3 size Network Printers	01	10000=00
4	A4 size Network and Duplex Printers	08	15000=00
5	Air Conditioner	04	5000=00
6	EPABX System	1 Set	5000=00
Last date & Time for submission of Tender			24-03-2020. 6.00 PM
Date & Time of opening of Technical bid			26-03-2020. 11.00 AM
Date & Time of opening of Financial Bid			Will be notified to the technically qualified tenderers.
Venue of opening of tenders & address for communication		Website : <a href="http://www.cmdr.ac.in">www.cmdr.ac.in</a> <b>Centre for Multi-disciplinary Development Research (CMDR)</b> Dr. B.R. Ambedkar Nagar, Yalakki Shettar Colony, Dharwad-580004 Tel : 0836-2460453	

**Note:** Centre for Multi-disciplinary Development Research (CMDR) Dharwad reserves the right to modify / increase / decrease the quantities as per requirement. Rates quoted should be on Free On Delivery basis.

**L1 will be considered average price of all items.**

**DIRECTOR CMDR**

## Section-II

### TENDER DOCUMENT

1. The details of this tender may be obtained from the website [www.cmdr.ac.in](http://www.cmdr.ac.in)
2. Vendors must submit tenders for DESKTOP COMPUTERS, LAPTOP ,PRINTERS, AIR CONDITIONER (AC) AND EPABX SYSTEM Supply & installation of all the items is compulsory.
3. The bidder should satisfy all the terms and conditions laid down hereunder in relation to the supply, installation, integration, commissioning, service clause and warranty of the above mentioned items.
4. Introduction: Centre for Multi-disciplinary Development Research(CMDR) (called “the Institute”)
5. **Language of Bid:** The Bid prepared by the Bidder and all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the English language & Bid can be submitted in English.
6. **Scope of Work:** The Vendor Should Supply of **goods / item** , as per the technical specifications mentioned in the tender at Annexure-1
7. **Tender procedure: Eligibility Conditions:**

The tender will be a two-part (Two-Cover) system **Technical bid & Financial Bid with compliance to technical specifications as per the Annexure -1**. The Centre for Multi-disciplinary Development Research (CMDR) Dharwad reserves right to cancel tender without pre-notice.

  - bidder Financial Turn over for supply of Computers and Printers should be Rs 1.00 Crore for last Three year.
  - bidder Last three years experience in supplying of computers .
  - bidder IT returns last Three year.
  - bidder Company registration certificate/Local body/state/central.
  - bidder GST registration certificate / OEM certificate Required.
8. **Procurement Entity:** Centre for Multi-disciplinary Development Research (CMDR) Dharwad is the procurement entity and it will be responsible for Service Level Agreement (SLA) monitoring & payment of bills.
9. **Warranty:** The warranty requirement for this tender is three years comprehensive onsite for Computers and for Others one year including software.

10.

**Sub-Contracts:** The Supplier shall not sub-let the work assigned.

11.	<p><b>Labeling:</b> All the systems should be labeled details of which are as follows;</p> <ul style="list-style-type: none"> <li>• Name of the supplied agency with address along with phone numbers.</li> <li>• Service agency to be communicated for warranty related queries.</li> <li>• Warranty validity period.</li> <li>• Toll free number.</li> </ul>
12.	<p><b>Payment Terms:</b></p> <ol style="list-style-type: none"> <li>i. The method and conditions of payment to be made to the Supplier under this Contract shall be specified as follows;</li> <li>ii. The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to upon fulfillment of other obligations stipulated in the contract.</li> <li>iii. Payments shall be made promptly by the Purchaser after submission of the invoice or claim by the Supplier after successful implementation.</li> <li>iv. Payment will be done after Successful Installation of Computers and Materials. Credit Voucher (Invoice) should be submitted once Work order is issued.</li> <li>v. Payment will be made through Cheque/DD to the successful Bidder/ Supplier.</li> </ol>
13.	<p><b>Supply and Installation Timelines: Vendors shall supply and install the items within 10 days after the purchase order is issued, to The Centre for Multi disciplinary Development Research (CMDR) Dharwad.</b></p> <p>For a delay of every week in supply and install of the systems, 0.5 % of the accepted price will be deducted and there of up to a maximum of 10% from the accepted contract value.</p>
14.	<p><b>Earnest Money Deposit (EMD):</b> The Earnest Money Deposit (EMD) shall be denominated in Indian Rupees and shall be paid by Demand Draft/Pay Order drawn in favour of Director, CMDR, payable at Dharwad.</p>
15.	<p><b>Earnest Money Deposit (EMD):</b> The Earnest Money Deposit as per Annexure 2. The EMD shall be returned to the unsuccessful Bidders within a period of eight (8) weeks from the date of announcement of the Successful Bidder.</p>
16.	<p><b>Commercial Bid Format:</b> Vendors shall quote all-inclusive price (i.e. price inclusive of all applicable taxes, transportation and all other expenses) for supply and installation per item both in figure and words, in financial bid format <b>(Annexure-3)</b> only will be taken as the basis for evaluation of commercial bids.</p>
17.	<p><b>Commercial Bid Evaluation:</b> The commercial price proposal submitted by technically qualified vendors will be opened. The vendor who has quoted the lowest all-inclusive price would be termed as L1 price vender.</p>
18.	<p><b>Awarding the contract:</b> The vendor who quotes lowest price <b>(L1 price)</b> as described above will be awarded the contract. The successful bidder shall enter into an agreement with the purchaser within the intimated date by the Institute . Work Order will be Issued after Agreement Procedure.</p>
19.	<p><b>Force Majeure:</b> The successful bidder shall not be liable for penalty or termination for default if and to the extent that it's delay in performance or other failure to perform its</p>

	<p>obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions and epidemics. If a Force Majeure situation arises, the bidder shall promptly notify the Department in writing of such condition and the cause thereof. Unless otherwise directed by The Centre for Multi-disciplinary Development Research (CMDR) Dharwad in writing, the bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means of performance not prevented by the Force Majeure event.</p> <p>This agreement shall be governed by laws in force in India and both Parties agree to submit to the jurisdiction of courts at Dharwad. In the event of any dispute arising out of the PO the same shall be settled by binding arbitration conducted by a sole arbitrator appointed jointly by both parties and governed by the Arbitration and Conciliation Act. 1996. The venue of arbitration shall be Dharwad., Karnataka.</p>
20.	<p><b>Clarifications: Centre for Multi-disciplinary Development Research(CMDR)Dr. B.R. Ambedkar Nagar, Yalakki Shettar Colony, Dharwad-580004 Tel : 0836-2460453 Web : <a href="http://www.cmdr.ac.in">www.cmdr.ac.in</a></b></p>

Director  
Centre for Multi-disciplinary Development Research (CMDR)

### SECTION III: Tender form

Date:.....

No:

To,

**Centre for Multi-disciplinary Development Research (CMDR) Dharwad**

Sir,

Having examined the Tender Documents including Addenda Nos.....*[insert numbers]*,the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply Computer Desktops, laptops,Printers, Air condition (AC), EPABX System for the CMDR Institute. In conformity with the said tender documents for the sum of ----- (Rs. --  
-----*only*) or such other sums as maybe as curtained in accordance with the Schedule of Prices attached herewith and made part of this tender.

I/ We undertake, if my / our tender is accepted, to Supply Computer Desktops, laptops, Printers, Air condition (AC) and EPABX System in accordance with the schedule specified in the Schedule of Requirements.

I/ We agree to abide by this tender for the Tender validity period it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

I/ We undertake that, in competing for (and, If the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

I/ We understand that you are not bound to accept the lowest or any tender you may receive.

I/ We clarify/confirm that we comply with the eligibility requirements as per Clause 7 of Section II of the tender documents. Dated this.....day of..... 20.....

*(signature) (in the capacity of)*

Duly authorized to sign Tender for and on behalf of

## **SECTION IV: CONTRACT FORM**

**THIS AGREEMENT** made the .....day of....., 20... Between ..... (Name of purchaser) of ..... (Country of Purchaser) (Hereinafter called "the Purchaser") of the one part and ..... (Name of Supplier) of..... (City and Country of Supplier) (herein after called "the Supplier") of the other part :

**WHEREAS** the Purchaser is desirous that certain Goods and ancillary services viz., ..... (Brief Description of Goods and Services) and has accepted a tender by the Supplier for the supply of those goods and services in the sum of..... (Contract Price in Words and Figures) (herein after called "the Contract Price").

### **NOW THIS AGREEMENT WITNESS AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) The Tender Form and the Price Schedule submitted by the Tenderer;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specifications;
  - (d) The General Conditions of Contract
  - (e) The Purchaser's Notification.
3. In consideration of the payments to be made by the Purchaser to the Supplier as herein after mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract. Brief particulars of the goods and services which shall be supplied/provided by the Supplier are mentioned in Annexure 1:

**SECTION V**  
**Proforma for Performance Statement of the last three years for the supply of**  
**Desktop Computers, Printers and Laptops**

Name of the Firm: .....

Orders placed by (Full address of Purchaser)	Order No and Date	Description of goods ordered	Value of Order	Date of Completion of delivery of goods As per contract/ Actual	Remarks indicating reasons for late delivery, if any	Has the goods been supplied satisfactorily functioning. (Attach a Certificate from the Purchaser if any)
1	2	3	4	5	6	7

Signature and Seal of the Tenderer:



## Proforma A

This is to certify that -----service providers has satisfactorily supplied and serviced Desktop Computers, Printers and Laptops to this organization during the year ----- against Order No:----- dated ----- for an amount of Rs.-----.

Signature  
Seal and signature of competent

**Section VI**  
**DECLARATION BY THE TENDERER:**

1. I have read and understood the Tender Terms and conditions relevant to Tender Notification dated March 16, 2020 and I have submitted the technical bid in accordance with the Terms and conditions of the above referred notification and in accordance with the terms of the tender document.
  
2. The information furnished in the Technical Bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.
  
3. The financial bid is separately submitted against this tender.

Place:

Seal & Signature of the Tenderer

Date:

**SECTION VII  
MANUFACTURERS' AUTHORIZATION FORM**

No \_\_\_\_\_ dated

To

Dear Sir:

We..... who are established and reputable manufacturers of .....(name and description of goods offered) having factories at .....(address of factory) do hereby authorize M/s.....(Name and address of Agent) to submit a tender, and sign the contract with you for the goods manufactured by us against the above IFT.

No company or firm or individual other than M/s \_\_\_\_\_ are authorized to tender, and conclude the contract for the above goods manufactured by us, against this specific IFT. *(This para should be deleted in simple items where manufacturers sell the product through different stockists.)*

We hereby extend our full guarantee and warranty of the tender document and of the General Conditions of Contract for the goods and services offered for supply by the above firm against this IFT.

Yours faithfully,

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. It should be included by the Tenderer in its tender.

## Annexure-1

### TECHNICAL SPECIFICATIONS

#### **1) All in one Computers – 20 Nos.**

i)

- 10th Generation Intel® Core™ i5-10210U Processor
  - Windows 10 Home Plus Single Language
  - NVIDIA® GeForce® MX110 with 2GB GDDR5 Graphics Memory
  - 8GB, 8Gx1, DDR4, 2666MHz
  - 256GB M.2 PCIeNVMe Solid State Drive (Boot) + 1TB 5400 rpm 2.5" SATA Hard Drive (Storage)
  - 68.5 cm display
- 

ii)

- 10th Generation Intel® Core™ i5-10210U Processor
  - Windows 10 Home Plus Single Language
  - Intel® UHD Graphics 620 with shared graphics memory
  - 8GB, 8Gx1, DDR4, 2666MHz
  - 256GB M.2 PCIeNVMe Solid State Drive (Boot) + 1TB 5400 rpm 2.5" SATA Hard Drive (Storage)
  - 68.5 cm touch display
- 

#### **2) Laptop–5 Nos.**

- 9th Generation Intel® Core™ i5-9300H
  - Windows 10 Home Plus Single Language
  - NVIDIA® GeForce® GTX 1050 3GB GDDR5
  - 8 GB, 1 x 8 GB, DDR4, 2666 MHz
  - 512GB M.2 PCIeNVMe Solid State Drive
- 

#### **3) A3 size Network Printers- 1 No.**

4 sec or less, 45/22 cpm , 20 sec or less, 52 to 256 gsm, 150-sheet/60 to 300 gsm, 6,650 sheets A6/SRA3, 4-GB RAM, 250-GB HD/4-GB RAM, 250-GB HD, Unlimited/A6 to SRA3, Std DSPF, 35 to 210 gsm, 250-sheet output tray; electronic sorting, 228.6 mm color touchscreen, Win Server 2008, 7, Server 2012, 8, 8.1, 10, Server 2016, 1800 x 600 dpi, ARM Cortex MB86S72/Info not avail/1.6 GHz

#### **4) A4 size Network and Duplex Printers- 8 Nos.**

A4 size, 31-40 PPM, 8 GB RAM, Duplex, Network

#### **5) Air Conditioner -4 Nos.**

Capacity : 1.5 Ton, Rating: Inverter 5 Star, Copper Condenser, Fully Automatic

#### **6) EPABX Communication System - 1 Set**

With 4 Co lines and 40 extensions, Operator Console Eon, 50 Pair DB box with Module, Two pair copper telephone cable with PVC conduct

**Annexure-2**  
**Check List for Submission of Tender**

<b>Sl. No.</b>	<b>Check list of Documents for Technical Evaluation</b>	<b>Details of Documents to be scanned &amp; uploaded Yes/No</b>
<b>1</b>	EMD Amt.	
<b>2</b>	PAN card	
<b>3</b>	Audited Balance Sheets and Income Tax Returns of the last three financial years	
<b>4</b>	Experience Certificate in Supplying Computers for reputed institutions for last five years to be filled and uploaded in Section V Proforma A	
<b>5</b>	Company Registration Certificate.	
<b>6</b>	GST Registration certificate.	
<b>7</b>	Compliance to Technical specifications as per Annexure 1	
<b>8</b>	Self declaration stating the firm is not black listed with any Government / Quasi Government Organizations and will not supply Refurbished Desktop Computers	
<b>9</b>	List of service centers.	
<b>10</b>	Annual Turnover Statement for last 2 years out of which the tenderer should have executed similar nature of work / service the value of which shall not be less than the value mentioned in Section I.	

Certified that I have checked all the documents and fully complied with the instructions contained in the Tender Schedule.

Signature of Tender

**ANNEXURE 3**  
**FINACIAL BID**

**PROFORMA OF THE COMMERCIAL BID**

**Goods items :**

Sl.No.	Description	Brand	Qty	Price		
				Unit Price in Rs.	Taxes as applicable such as GST etc.	Total Price in Rs.
1	All in one Computers		20			
2	Laptop		05			
3	A3 size Network Printers		01			
4	A4 size Network and Duplex Printers		08			
5	Air Conditioner		04			
6	EPABX Communication System		1 Set			

Price should be inclusive of all taxes and transportation charges.

Items quoted must be as per the specifications given in enclosed Annexures

Note : The L1 Bidder will be selected based upon the least total Individual price for furniture

**Rate per goods / item as per specifications mentioned in Annexure-1 including all taxes and expenses.**